



Pupil Computer Resource Contract



The school has many computers that are available for all pupils and students to use with their studies. They offer access to a vast amount of valuable information and in addition each pupil/student will have an area where they can store their work which they create on the computer, and have access from home to it.

The computers are provided and maintained for the benefit of all. Pupils/Students are encouraged to use and enjoy these resources and to ensure that they remain available to all. Any damage, malicious alteration or inappropriate use of the computer equipment may harm their education and that of other pupils. To protect all in its care, the school must insist that pupils adhere to these rules for acceptable use of the equipment.

In addition to the rules below, the school has the ability and will use this ability to monitor emails as well as. Anyone involved in sending/receiving inappropriate emails will be dealt with severely.

COMPUTER RULES

- Pupils must not install, or attempt to install programs of any type on a machine, or store programs on the computers, without permission.
- Pupils must not disclose their passwords to others, or use passwords intended for the use of others.
- Pupils must not access other pupils account intentionally or unintentionally
- Pupils must not damage, disable or otherwise harm the operation of computers, or intentionally waste limited resources.
- Pupils making use of the network must do so in a way that does not harass, harm, offend or insult others.
- Pupils will not use the network for commercial purposes, e.g. buying or selling goods.
- Pupils are expected to respect and not attempt to bypass security in place on the computer systems. Accessing, copying, removing or otherwise altering people's work or attempting to alter the settings of computers is not acceptable use of the equipment.

INTERNET RULES

- The student must access the Internet only for study purposes or for school authorised/supervised activities.
- Pupils must not engage in chat activities over the Internet. This takes up valuable resources, which could be used by other people to benefit their studies.
- Pupils must not use the Internet to obtain, download, send, print, display, view, or otherwise transmit or gain access to materials, which are unlawful, obscene or abusive.
- Pupils will not give personal information such as their address or telephone number to those who they contact through electronic mail.
- Pupils are expected to respect the work and ownership rights of people outside the school as well as pupils and staff. This includes abiding by copyright laws.

SANCTIONS

- Violations of these rules will result in withdrawal of access to ICT resources.
- Additional action may be taken by the school in line with existing practice regarding inappropriate behaviour. For serious violations, suspension or expulsion may be imposed.
- Where appropriate, police may be involved or other legal action taken.

ADDITIONAL INFORMATION

- For use within the schools website(s), pictures of pupils working in the classroom or taking part in certain school activities outside of it may be posted on the internet occasionally.
- Each users work is backed up within school however for extremely important pieces of information an extra copy should be made
- Whilst using a computer, it is possible that your activities may be monitored. This may be done internally or from an external source.

Student Print Name: _____

Student School C2KUsername: _____

Signed: _____ (Pupil)

Class: _____

I have read and understand the above.

Signed: _____ (Parent/Guardian)

Date: _____